



VEL TECH RANGARAJAN Dr.SAGUNTHALA[®]
R&D INSTITUTE OF SCIENCE AND TECHNOLOGY
(VEL TECH Dr.RR & Dr.SR TECHNICAL UNIVERSITY)

University u/s 3 of UGC Act, 1956

#42, Avadi-Vel Tech Road, Avadi, Chennai - 600 062, Tamil Nadu, INDIA.



Ref No: VTU / VC –DeanResearch / 2015/ 03/dt 28.04.15

Chapter Name : **VC –DeanResearch**
Date/Time of Meeting : **28.04.15/ 11.30 a.m to 12.30 p.m**
Location of Meeting : **Board Hall**
Members Present :

- | | |
|------------------------------|----------------------------------|
| 1. Prof. Beela Satyanarayana | Vice Chancellor, Chairman |
| 2. Dr.Elango | Dean Research |
| 3. Dr.Jothilakshmi | Joint CoE |

Action Taken Report

The action taken report on different issues (placed at Annexure A) was taken up for discussion in the first instance and resolved that the report submitted be approved.

Item No 3.1 : PhD Regulations

Discussion :

1. The chair asked to prepare a booklet printed copy of PhD Regulations and it can be distributed to all the PhD during registration. A copy can be kept in VC office, Registrar office, Dean Research office, office of COE and all the Deans and HoDs.

Action :

Dean Research shall take necessary steps to implement the process.

Item No 3.2 : Thesis Evaluation

Discussion :

1. The chair said that the Research director has to submit the list of adjudication. One Indian and second foreign and each shall have six experts and at least four of foreign examiners from developed countries, well in time.

Action :

Dean Research shall make a necessary follow up.

Item No 3.3 : Course work status of PhD students

Discussion :

1. The chair enquired the status of course work done by the Ph.D students.
2. Dr.Jothilakshmi said that there is no problem and they have published the results of course work examination.

Action :

Dr.Jothilakshmi shall make a necessary follow up.

Item No 3.4 : Plagiarism Report

Discussion :

1. The Chair enquired whether plagiarism report is generated by office of Dean Research or office of COE.
2. Dean Research said that it is generated by office of COE.
3. The Chair asked about the maximum % of plagiarism report.
4. Dr.Jothilakshmi said that so far maximum is 24 %.

Action :

Dean Research and Dr.Jothilakshmi shall make a necessary follow up.

Item No 3.5 : Vacany Position

Discussion :

1. The Chair asked the Dean Research to submit the list of Vacany Position in Ph.D Programme.

Action :

Dean Research shall submit the details immediately.

Item No 3.6 : Payment of Foreign educators

Discussion :

1. Dr.Jothilakshmi said that since many of foreign educators do not have pan card/Indian account, payment is pending to them.
2. In such cases the committee recommends to issue cheque.
3. The Chair enquired Finance Officer Mr.Mohan in this regard and he asked to give the account number and other bank details of the foreign examiner.

Action :

Dr.Jothilakshmi shall make a necessary follow up.

Item No 3.7 : Ph.D Admissions

Discussion :

1. The Chair enquired regarding the next admissions of Ph.D.
2. Dean Research said that advertisement was given on 1st April 2015 and last date to receive the applications is April 30th 2015. He said that entrance examination will be conducted on May 9th 2015.

Action :

Dean Research and Dr.Jothilakshmi shall make a necessary follow up.

Item No 3.8 : Six months schedule

Discussion :

1. The chair enquired regarding the doctoral meetings conducted between two successive meetings.
2. Dean Research replied said that he will submit immediately.

Action :

Dean Research shall submit the report immediately.

Next Meeting will be scheduled on March 23rd 2015.